

ACCOMMODATION FORM

SURNAME: _____ NAME: _____ NACIONALITY: _____
 CITY: _____ ZIP: _____ COUNTRY: _____
 E-MAIL: _____

Please tick the right item:

Arrival date _____
 Departure date _____

My Hotel Choice is:

Melia Castilla Hotel *****	Single Room	121,00€		Double Room	121,00€	
Abba Castilla Hotel*****sup	Single Room	87,00€		Double Room	97,00€	
Husa Chamartin Hotel*****	Single Room	54,00€		Double Room	60,00€	
Nh La Habana Hotel*****	Single Room	83,00€		Double Room	92,00€	
Nh Zurbano Hotel***	Single Room	78,10€		Double Room	87,00€	
Nh Bretón Hotel***	Single Room	73,70€		Double Room	82,50€	
Apartment Gran Via (it has not shuttle bus)	Single Room	69,50€		Double Room	77,50€	
Apartment Plaza España (it has not shuttle bus)	Single Room	69,50€		Double Room	77,50€	
Petit Palace Clipper Hotel*** (it has not shuttle bus)	Single Room	94,60€		Double Room	105,60€	
Petit Palace Ducal Hotel*** (it has not shuttle bus)	Single Room	94,60€		Double Room	105,60€	
Petit Palace Italia Hotel*** (it has not shuttle bus)	Single Room	94,60€		Double Room	105,60€	
Petit Palace Arenal Hotel*** (it has not shuttle bus)	Single Room	94,60€		Double Room	105,60€	
Petit Palace Puerta del Sol Hotel*** (it has not shuttle bus)	Single Room	94,60€		Double Room	105,60€	
Petit Palace Tres Cruces Hotel*** (it has not shuttle bus)	Single Room	94,60€		Double Room	105,60€	
Petit Palace Londres Hotel*** (it has not shuttle bus)	Single Room	94,60€		Double Room	105,60€	
Senator Gran Via Hotel ***** (it has not shuttle bus)	Single Room	81,50€		Double Room	102,30€	

NOTE: All rates quoted are per room and per night, taxes and breakfast are included.

A number of Hotels rooms have been blocked to guarantee accommodation for Aims 2014 participants. Hotel rooms with special conference rates have to be booked online hotel reservation form. Rooms are available between July 7 and July 11, 2014.

If you plan to arrive earlier than July 7, 2014 or to leave later than July 11, 2014 please select your hotel and book the available period via the online hotel reservation form. For your additional requirements please send us an e-mail to : technicalsecretariat@icmat.es.

All costs for accommodation and extras must be paid directly at the hotel when checking out. Once Technical secretariat confirms reception of payments, the participant will receive the confirmation voucher. Please, check it carefully. Payment of total amount of reservation is required. Areco is the official AIMS 2014 hotel handling agent. Therefore, please do not contact hotels directly for any changes, cancellations or payments and address all inquiries regarding accommodations to: technicalsecretariat@icmat.es

Payments by Credit Card:

VISA MASTERCARD

NUMBER:	
EXPIRY DATE:	
CONTROL DIGITS (at the back of the card):	

SIGNED:

Payments by Bank Transfer: All payments must be made in Euros, participants must send by e-mail a copy of the receipt of the bank transfer to the technical secretariat within 5 working days. Otherwise registration and all other services required will not be confirmed.

- Name of Bank: ING DIRECT
- IBAN Code: **ES37 1465 0100 9119 0006 0778**
- BIC/SWIFT Code: **INGDESMXXX**
- Please do not forget to include the following reference in the bank transfer "AIMS 2014", as well as the name of the participant.
- All bank charges incurred will be borne by the payee.
- No confirmation will be sent until the technical secretariat has received the full payment.
- Any difference arising in the payments will be collected on site by the technical secretariat.
- In the case that registration funds are wired late or for unexpected reasons, are not credited to the congress account at the time of registration, the original bank receipt will be required. If no proof of payment can be presented, full payment will be required on site.

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ACCOMMODATION CANCELLATION POLICY

Cancellations must be notified in writing to: technicalsecretariat@icmat.es

Cancellations made before March 1st, 2014 will have full refund, minus 50 € for handling fees.

- Cancellations made between March 1st and June 1st, 2014 will be charged with first night penalty.
- Cancellations made between June 1st and June 20th, 2014 will be charged with 50% of the total amount of hotel reservation.
- No refunds will be made for cancellations received after June 21st, 2014, or confirmed rooms for participants who fail to attend.
- In case of no-show the hotel will automatically cancel the room at 9 am of the following day and will make no reimbursement.
- After June 1st, 2014 no name changes will be accepted. Any name change after this date will be treated as a cancellation and a new booking.
- Corresponding refunds will be made from September 1st, 2014 onward